



# TLC The Land Conservancy

**of British Columbia**  
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## VOLUNTEER ROLE

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TITLE: Event Assistant  
LOCATION: Keating Farm Estate, Duncan, B.C.

### OBJECTIVE:

- To assist staff during our summer open hours at Keating Farm Estate by welcoming guests to the farm, taking admission and providing information to guests

### MAIN ROLES AND RESPONSIBILITIES:

- Welcome guests, answer questions and provide information for visitors
- Collect admission when guests arrive
- Sell TLC memberships when needed

### SKILLS & EXPERIENCE:

- Comfortable working with other volunteers and with the public

### GIFT OF TIME:

- Three-hour scheduled shifts on Sunday afternoons in July, August and September

### TRAINING:

- A general overview of TLC
- Overview of information about Keating Farm Estate and TLC's objectives with this property
- Information will also be provided on other TLC sites open to the public

### BENEFITS:

- Learn more about TLC, conservation and non-profit organizations
- Get to know TLC staff and other volunteers
- Gain a connection to the site and the community
- Participate in engaging the public in this local heritage and agricultural site

### STAFF CONTACT:

- Nicole Haddad, Project Assistant, Keating Heritage Farm, Vancouver Island-Coast Region, (250) 737-1401, keatingfarm@conservancy.bc.ca

These arrangements are binding in honour only and not intended to be legally binding